

# Quick Reference Guide

October 2008



CITY OF BELLEVUE

## Phone Numbers

### CITY SERVICES

Police & Fire (Emergency)	911
Police (Non-emergency Dispatch)	292-3622
Police (Administrative Office)	261-1122
Fire (Administrative Office)	261-0083
Clerks / Treasurer	431-8888
General Information	431-8888
Animal Control	431-8888
Mayor	431-8866
Administration	431-8866
Building Code	431-8866
Zoning	431-8866
Historic Preservation	431-8866

### COUNTY

Animal Shelter	635-2819
Main Number	292-3800

### OTHER NUMBERS

Bellevue Board of Education	261-2108
Bellevue Vets	431-0045
Cincinnati Bell (Residential) Anytime Line	513 565-6090
Duke Energy (Residential) Customer Service	513 421-9500
Insight Communications	431-0300
N KY Water District	578-9898
Sanitation District (SD-1)	578-7450

## VIA THE WEB

### E-Newsletter

You can now receive Bellevue updates via e-mail! Simply sign up by visiting [bellevueky.org](http://bellevueky.org) or [shopbellevueky.com](http://shopbellevueky.com) and entering your e-mail address. You will have an option to receive occasional updates from the Mayor and/or a monthly e-newsletter from Bellevue Renaissance.

### City Website

[www.bellevueky.org](http://www.bellevueky.org)

Council & Staff, Council Minutes & Ordinances, Special Programs, Applications & Forms, Historic Preservation Guidelines, Events, News, trash collection days, and more.

You can place property complaints online.

### Bellevue Renaissance

[www.shopbellevueky.com](http://www.shopbellevueky.com)

### Police Department

[www.bellevuepolice.org](http://www.bellevuepolice.org)

### Fire Department of Bellevue-Dayton

[www.fdbd.org](http://www.fdbd.org)

## Meetings

Held at the Callahan Community Ctr. located at 322 Van Voast Ave. behind the City Bldg.

	Monthly
Council	2nd Tue at 7 pm
Bellevue Renaissance	3rd Wed at 7 pm
Historic Preservation	1st & 3rd Mon at 7 pm
Planning Commission	As needed: 1st Thu at 7 pm
Urban Renewal Agency	As needed: 2nd Wed at 5:30 pm
Board of Adjustments	By request
BOCA Board of Appeals	By request
Code Enforcement Board	By request
Tree Commission	By request
Fire Board	Quarterly on the 4th Wed at 7 pm
<i>Blight what's the name?</i>	As needed

616 Poplar Street • Bellevue, Kentucky 41073  
Mayor John "Jack" Meyer

## Trash Collection

- Make arrangements for large item pick ups, recycling or leasing a CSI toter by calling 513-771-4200.
- If you have a CSI complaint please call 431-8888.
- Trash cans can be placed for collection at 6 pm the evening before the scheduled pick up day.

## Leaf Collection

Leaf pick up begins the week of October 13, 2008. Please rake leaves to the curb then call 431-8888 to schedule a pick up.

## Snow Removal

During snow events please, if possible, move your vehicles to off-street parking.

## Park Gardens

Our City's beautiful park gardens are planted and maintained by volunteers from the Bellevue Neighborhood Association Garden Team.

To volunteer e-mail [gardenteam@bna-ky.com](mailto:gardenteam@bna-ky.com).

## Get a Permit

- Exterior modifications to property in the historic districts.
- Building fences, garages, parking pads, room additions, decks, porches, swimming pools, electric, plumbing, HVAC etc. Remodeling of these may also require a permit.
- Signs, including temporary signs.
- Yard / garage sales.
- Running home-based and commercial district business require an Occupational license.
- Tree removal or planting in the public right-of-way.
- Rental licenses.

Please contact at 431-8888 or 431-8866 to find out if you need a permit for your project.

Penalties may be applicable if you do not have the proper permits in place.

## Incentive Programs

Applications must be approved before work commences.

### Economic Development Incentive Program

A matching grant program established to revitalize, develop and encourage new growth and commerce within the City resulting in enhancing the quality of life in Bellevue by attracting new businesses, stimulating development, and enhancing existing businesses that advance revitalization and investment. Applicants must demonstrate the short- and long-term economic impact of their proposed project.

### Off-Street Parking Assistance Program

This \$750 grant reimbursement program aims to reduce the demand for on-street parking and to improve the quality of life in Bellevue by incentivizing the creation of new off-street parking for residential properties.

### Rental Conversion Grant Program

This matching grant program provides an incentive to restore residential units to their original configuration, to reduce the demand for on-street parking, to eliminate blighted conditions, and to improve the quality of life in Bellevue by reducing the number of non-conforming multi-family rental units. The amount of \$5,000 may be reimbursed for each unit eliminated in a multi-family structure.

### Bellevue Renaissance Signage Grant

Business located in the Bellevue Renaissance District can apply for a \$500 matching grant for the installation of new signage or upgrading existing signage. The Signage Grant may be used for the cost of design, fabrication, and installation of the signage.

### Historic Preservation Grant

Because Bellevue's historic fabric has been a driving force in the economic development of our community this matching grant up to \$500 is available for properties in the Fairfield Avenue and Taylor's Daughters Historic Districts. Eligible projects may include: the cost of removal of non-conforming materials, rehabilitation of historic materials, fabrication and installation of recreated historic features to historic property in compliance with the Secretary of the Interior's Standards for Rehabilitation.

### Property Assessment Moratorium Program

A building owner who seeks to repair, rehabilitate, restore or stabilize an existing commercial facility at least 25 years old within the Bellevue city limits may apply to have their City property assessment frozen at the pre-improvement level for a period of 5 years. The cost of improvements must total at least 5% of the property's current taxable assessment, and constitute more than routine maintenance of the property.

**More on Permits** When constructing or modifying (fences, decks, garages, parking pads, rooms, etc.) may need a zoning and building permit. These permits can be obtained at the City Building or on the City's website: [www.bellevueky.org](http://www.bellevueky.org). Properties in the historic districts may also require a Certificate of Appropriateness (COA) permit.

Building permits are essential when it comes to construction projects. Obtaining one helps ensure safe construction that adheres to the regulations put forth by the City. These regulations, such as the Zoning Regulation regulate size, height and type to protect the safety and general welfare of the citizens as well as ensuring that property improvements are made in a way to complement the neighborhood and increase property value. In addition to additions, decks, fences, parking pads, garages and carports, any structural repair needs a building permit. Replacing roof shingles, siding, gutters and other minor home repairs do not require a building permit but are likely to require a COA permit for properties in the historic districts.

A COA is required when doing exterior modifications to a property in the Historic Districts. Properties in the Historic Districts are regulated by guidelines developed to ensure the historic integrity of the City. Bellevue has two Historic Districts: Fairfield Avenue Historic and Taylor's Daughters. The Fairfield Avenue Historic District starts at 201 Fairfield Ave. and terminates at O'Fallon Ave. along Fairfield. The Taylor's Daughters Historic District extends south of the Fairfield Ave. to the CSX Railroad tracks and Center St. To verify if your property is in a Historic District, or ask questions about building and COA permits please call 431-8866.